

No. D-32018/84/2007-SEO  
Government of India  
Ministry of Commerce and Industry  
Deptt. of Industrial Policy and Promotion  
(SEO Cell)

Udyog Bhavan, New Delhi.  
Dated <sup>22nd</sup> September, 2008

To  
M/s.-----

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Subject:- Annual Contract for refilling, servicing and maintenance of Fire Extinguishers installed at Udyog Bhavan and supply of fire extinguisher boxes .ABC type fire extinguishers, provision of pad lock in existing boxes.

Dear Sir,

I am directed to invite sealed tenders for refilling/servicing and maintenance of various types of fire fighting extinguishers installed in Udyog Bhavan building. The contract will be comprehensive and will include refilling, servicing and maintenance as well as periodical check up as per requirement. The terms and conditions of contract will be as under:-

1. The tenderer will be responsible for all inclusive refilling, servicing and maintenance of fire extinguishers as per enclosed details. Any loss or damage will be at contractors risk and cost. The fire fighting equipments will required to be checked regularly for refilling/repairs as the case may be.
2. The staff to be engaged by the contractor must have supportive documentary proof to qualify to maintain such installations.
3. The contractors have to enclose Rs. 5000/- as **EMD in the form of Bank draft/ Banker cheque addressed to DDO (Cash) DIPP and on award of contract EMD will be kept as Security which will be refunded without any interest on successful completion of AMC.** Unsuccessful tenderers will be refunded the EMD.

4. The tenderer should be supported by past experience of at least 3 years in the Government or similar other establishments of contract of value of Rs. One lakh per annum in the requisite field only.
5. The tenderer must fulfill all the technical aspects in the field and enclose supportive documents.
6. The tenderers need to submit consolidate rates for entire work of refilling regular maintenance of all fire extinguisher in Udyog Bhavan and its periphery as per list enclosed. Separate rates for refilling of additional fire extinguishers and rates for repairs /replacement of parts need to be quoted. The tenderer can inspect the site before submission of its bid. Any confusion arising after tender is submitted without having inspection of types of extinguishers will be the responsibility of the tenderer and the department will not consider any request for re- consideration on this account.
7. The detailed schedule of quantity of various fire extinguishers and description of items already installed in Udyog Bhavan is given in Annexure-I However, in case any item of extinguishers is banned by the Govt. the same may be brought to the notice of the Department and in place thereof fresh provision of another type of fire extinguisher be proposed and rates given accordingly to avoid confusion.
8. This Department also purposes to procure additional boxes for keeping fire extinguishers. Rates for providing boxes sufficient to place two/three fire extinguisher of normal size having locking system may also be submitted
9. Rates for providing additional locks in existing boxes may also be submitted.
10. The tenderer should be in possession of license etc. as required for establishment of this job.
11. Sealed tender in this respect should reach the undersigned ( Room No. 271-A), Udyog Bhavan New Delhi.) positively by 4.00 PM on 14<sup>th</sup> October, 2008 Tenders received by 4.00 PM of closing date will be opened at 4.30 PM same day. Firm's representatives who wish to be present at the time of opening of tenders are welcome. For inspection of site SEO, DIPP Room No. 52-B, Udyog Bhavan may be contacted ( Tele. No. 23063448)

Yours faithfully,

(Satish Kalothra )  
Under Secretary to the Govt. of India

ANNUEXURE

1.	Refilling of water Co2 type 9 liter fir extinguisher	91
2.	Refilling of Co2 of 2 kg fire extinguisher	37
3.	Refilling of Co2 3 Kg fire extinguisher	18
4.	Refilling of Co 2 of 4.5 Kg fire extinguisher	16
5.	Refilling of Co2 6.8 Kg fire extinguisher	05
6.	Refilling of DCP 5Kg fire extinguisher	17
7.	Refilling of DCP 3 kg fire extinguisher	05
8.	Painting of fire extinguishers yearly basis	As per requirement
9.	Replacement of glass of fire extinguisher box .	-do-
10.	ABC 5 kg capacity	90
11.	Supply of New ABC 5 KG Capacity Fire extinguishers.	
12.	Spare parts required for fire extinguishers yearly basis.(if not included in proposed AMC rates)	

(Quantity of above stated items may vary as per requirements)

12. Providing/ Fixing of new fire extinguisher boxes duly painted with capacity to hold two and three fire extinguishers of normal size ( separate rates for each type boxes) with pad lock.
13. Provision of/installation of new pad locks in existing fire extinguishers.  
(Rate for lock)