

P-28014(11)/2/2017-LIBRARY
Government of India
M/o Commerce & Industry
D/o Industrial Policy & Promotion
Library

Room No.51, Udyog Bhawan,
New Delhi- 110011
Dated: 11th July, 2018

NOTICE

To,

Subject: **Disposal of old newspapers, magazines /waste papers etc.**

Gentleman,

I am directed to say that this Department intends to enter into contract for the disposal of old newspapers and waste papers. Accordingly, you are requested to file your quotation within 21 days from the date of publication i.e. **on or before 1:00 PM of 31st July, 2018** in sealed cover super scribed "**Tender for used newspapers/magazines etc**" addressed to **the undersigned by name, Room No. 51, Library, Udyog Bhawan, New Delhi.** The items to be disposed off are:-

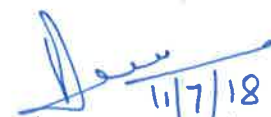
- a) Journals and Magazines (used)
- b) Old Newspapers and waste papers of documentation work

2. The terms and conditions of the contract will be as under:

- a) The contractor will be bound to remove old newspapers/waste paper etc as and when required.
- b) The cost of waste material, at the accepted rates will have to be deposited in advance (on the spot) before physically removing the same.
- c) Arrangements for immediate removal after weighing, within the office hours will be made by the contractor.
- d) The period of contract will be valid for one year from the day it is entered into or till a fresh contract is signed, whichever is earlier.
- e) The Library In charge, M/o Commerce & Industry, D/o IPP, New Delhi reserves the right to reject any or all the quotations including the highest bidder either in part or in full without assigning any reason thereof.
- f) The government reserves the right to award the contract to two parties separately for newspapers/magazines and waste papers, if required.

3. The quotation should be accompanied with an earnest money of **Rs 1000/-** (Rupees one thousand only) in the form of **Demand Draft from any Schedule Bank in the name of DDO, M/o Commerce & Industry, D/o Industrial Policy & Promotion, New Delhi**, failing which the quotation is liable to be rejected. The earnest money will be refunded to the tenderer after the quotations are opened, except whose tender is accepted. The earnest money will be refunded only after the contractor (who won the contract), deposited the security amount of Rs 5000/- (Rupees five thousand only). The tenderer is bound to sign the contract failing which his earnest money is to be forfeited.
4. The security amount of **Rs 5000/-** (Rupees five thousand only) is to be deposited in the form of **DD from any Schedule Bank in the name of DDO, M/o Commerce & Industry, D/o Industrial Policy & Promotion, New Delhi**, within one week of issue of letter awarding the contract.
5. Received quotations will be opened on **31st July 2018 in the Room No. 51, Library, Udyog Bhawan at 3.00 pm** in the presence of Library –in-charge, members of tender committee and the tenderers who would like to be present.
6. The government reserves the right to forfeit the security of Rs 5000/- (Rupees five thousand only) in full or in part in case the contractor fails to follow the agreed terms and conditions during the contract period.

Yours faithfully


11/7/18
(Desraj Kapoor)
AL&IO